



24th April 2025

Dear Parent/Carer/Student,

Re: Passport to Prom and Shirt Signing

As Year 11s approach the final stretch of their school journey, we're excited to share details about some key events that will mark this special time.

Passport to Prom

The deadline for completing all *Passport to Prom* requirements is **Friday 20th June**.

Please note: **students who have not met the criteria by this date will not be eligible to attend prom.**

Shirt Signing

Shirt signing will take place over three days: **Wednesday 30th April, Thursday 1st May, and Friday 2nd May**.

Students must bring a **spare shirt** for signing. Please ensure they do **not** write on the shirt they are wearing, as students are still expected to set an example for younger peers.

Shirts can be signed at the following times:

- Before school
- Breaktime
- Lunchtime
- After school

This arrangement helps preserve the final lessons for focused learning.

Celebration Assembly – Friday 2nd May

Students may attend school on this day in either full **uniform** or **smart attire**. If your child chooses not to wear their uniform, please ensure their outfit is appropriate for a school event.

Schedule for the Day:

- Arrival: **10:10 am** – go directly to tutor time
- Year 11 Breaktime: All together at **10:35 am**
- Assembly: Begins at **11:00 am**, finishing at approximately **12:30 pm**

After the assembly, students may:

- **Leave early** to continue their revision at home (as most have done in previous years)
- **Remain at school** for further study/revision

If you would prefer your child *not* to leave early, please let us know in advance.

Use of Phones

We understand students may wish to capture memories on this special day. So, we are going to allow Year 11 students to use their phones at the following times:

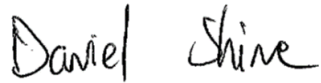
- **Breaktime (10:35–11:00 am)**
- **After the assembly (12:30–12:45 pm)**

Please remind your child:

- Phones must **not** be used during the assembly itself – professional photography has been arranged for the event
- They must be **respectful of others' privacy** – photos must **not** include students from other year groups unless those individuals have given permission, particularly if images are shared online

We are truly looking forward to celebrating these meaningful moments with our Year 11 students.

Kind regards,

A handwritten signature in black ink that reads "Daniel Shine". The signature is written in a cursive, slightly informal style.

Daniel Shine
Assistant Principal