

Year 10 Deputy Head Student Applications 2026

- There will be a Meeting this week for any Year 10 Students who would like to apply for the role of **Deputy Head Student** at Passmores Academy.
- The meeting will take place in **L109** at afternoon **Pastoral Curriculum Time (PCT)** **1.15pm-1.45pm** on **Friday 11th September**.
- **Year 10 Tutors** - please send genuinely interested students to **Mr. Butler** in **L109** at afternoon **Pastoral Curriculum Time (PCT)** **1.15pm-1.45pm** on **Friday 11th September**.

Your Responsibilities as the Deputy Head Student

The Deputy Head Student should.....

- Be responsible, independent, adult minded, positive mindset, 'can-do' attitude.
- Attend and lead at School calendar events: Year 6 Induction Evening (July), the Rounders Barbeque (July), Open Evening (September/October), and any other events after school, as required.
- Complete their duties: Before school 8am-8:40am on the tills & at break times.
- Be part of the Student Leadership Team and present ideas and impact to the SLT.
- Report any issues to the leadership team and other senior members of staff.
- Be an excellent role model at all times.
- Wear correct uniform, hair, make up and jewellery.
- Have an excellent behaviour record with no detentions.
- Treat both staff and other students with respect at all times.

How the Deputy Head Student Application Process Works

- In the first half of this autumn term, two Year 10 Deputy Head Students will be chosen and appointed. This will be announced by October half term.
- In the Summer term 2026, these two Deputy Head Students will then become the Passmores Academy Head Students for the summer term 2026, the autumn term 2026 and the spring term 2027.
- The application process has several stages. These stages include a written application, followed by a formal interview with a member of SLT, meeting the school governors, producing your own promotional video, and student voting.
- The announcement of the two new Year 10 Deputy Head Students will be made just before the October half term holiday in 6 weeks' time. Usually, unsuccessful applicants will become Year 10 Prefects, if suitable for this role.

How the Deputy Head Student Application Process Works

Key Dates

2026	DEPUTY HEAD STUDENT APPLICATIONS
Thurs 10 Sept	Deputy Head Student Application Information on TIS .
Fri 11 Sept	Deputy Head Student Application meeting for students interested in PCT in L10. Deputy Head Student Application window opens.
Fri 18 Sept	Deputy Head Student Application window closes.
Mon 21 Sept	Deputy Head Student - Names to staff for feedback - window opens. Request Data from DHE.
Fri 25 Sept	Deputy Head Student - Names to staff for feedback - window closes.
Mon 28 Sept	Deputy Head Student Application interview window opens (SLT/ASLT interviewing).
Fri 2 Oct	Deputy Head Student Application interview window closes.
Mon 5 Oct -Fri 9 Oct	Applicants to create their promotional voting Video & Poster.
Mon 5 Oct – Fri 9 Oct	Deputy Head Student Applicants Meet & Greet with governors & current head students
Thurs 15 Oct	Deputy Head Student Voting Day
w/c Mon 19 Oct	Deputy Head Student Results Announced

Friday 12th September – Deputy Head Student Application Window Opens

- You need to write your letter of application. In it you will need to show:

- Why you would like to be Deputy Head Student at Passmores Academy;
- What skills and qualities you have that will help you in this role;
- What school activities you are involved in;
- What relevant leadership experience you have;
- What you hope to achieve in this role; and
- How you will make a positive difference to the school community.

Deadline for Applications is NEXT FRIDAY 19th September.

Give your completed letter of application by hand to Mr. Butler by this date.