



7th September 2026

Dear Parents/Carers,

Passmores Academy Open Evening – Thursday 17th September 2026

Our annual Open Evening will take place on Thursday 17th September 2026, from 5:30pm to 8:30pm.

We are always very aware that our biggest asset is our amazing young people. When prospective parents and other visitors come into school, it is our students who are best placed to showcase what makes Passmores such a special place. Their enthusiasm, confidence and knowledge of school life provide visitors with a genuine insight into what it is like to be a student at Passmores.

We are therefore inviting students to get involved and help us showcase our school at Open Evening. Some students have already been specifically requested by individual departments or areas of the school to support their activities, but all students are welcome to volunteer to take part.

This year, our tour guides will be our Year 11 Prefects, who will be supported by Year 7 students as their tour-guide 'shadows'. This will give our new Year 7 students the opportunity to get involved in one of the most important events in the school calendar, while working alongside our senior student leaders and gaining valuable experience of representing Passmores.

Students taking part in Open Evening will be required to be in school from 5:15pm until 8:30pm on the evening.

If your child would like to take part, please complete the attached [link](#), or ask them to collect a paper copy from our Student Services office. If your child has already brought home a letter asking them to work in a specific area and you have returned the form, you do not need to complete the link.

Students will be informed of their allocation by Tuesday 15th September, along with any specific information they need about their involvement.

Please note that applications cannot be accepted after the closing date of Thursday 10th September 2026.

Yours faithfully

Miss K Stearn
Principal's PA