



19<sup>th</sup> November 2025

Dear Students and Parents/Carers

As you or your young person start to prepare for the upcoming assessments and examinations, it is essential that everyone is aware of the regulations and guidance set by the exam boards.

Please read the following documents carefully, as they contain important information to help everyone comply with all requirements:

- **Information for Candidates – Coursework (2025–2026)**
- **Information for Candidates – Non-Examination Assessments (2025–2026)**
- **Information for Candidates – On-Screen Tests (2025–2026)**
- **Information for Candidates – Written Exams (2025–2026)**
- **Preparing to Sit Exams**
- **Information for Candidates – Social Media (2024)**

All the documents can be accessed via this link:

<https://www.jcq.org.uk/exams-office/information-for-candidates-documents>

These documents outline rules on conduct, submission of work, use of technology, and expectations during exams. Failure to follow these guidelines may result in penalties from the awarding bodies.

Please ensure you review these documents before your assessments begin. If you have any questions or need clarification, contact the Exams Office as soon as possible.

Kind regards,

*S. Beatty*

**Sally Beatty**  
Exams Officer

